HOLTON TOWNSHIP, P.O. Box 328, Holton, MI 49425

REQUEST FOR ORDINANCE COMPLIANCE

\$35.00 Fee (Valid for 180 days)

OFFICE CODE	
OTTICE CODE	

Owner's Name	Owner's Mailing Address					
Phone #1	Phone #2		e-mail			
Site Address	Parcel #:			Zone: R1-R2-R3-R4-A1-C1-C2-FOR		
REASON FOR APPLICATION						
Build a dwelling: Length Width	Demolition:					
Addition: Length Width		Conduct a business:				
Accessory Building: Length Width		Special Use:				
Renovation/Alteration:		Land Division:	and Division:			
Other:						
ADDITIONAL INFORMATION Are progressive progressive and for progressive 2. Published - Y/N, or Machanical - Y/N, or Floatwice - Y/N, or Plumbing -						
Are permits required for project? Building – Y/N or Mechanical – Y/N or Electrical – Y/N or Plumbing – Y/N Site details of project: Across						
Site details of project: Acreage Lot Dimensions: Length Width						
Property abuts to what road? Does property contain or abut to? Wetland – Y/N or Lake – Y/N or Stream – Y/N or Drain – Y/N						
Start Date:						
Start Pate.						
DESCRIPTION OF PROJECT:						
<u>Note:</u> If remodeling or erecting a building/dwelling, a map diagram must be included (scale not mandatory, but measurements are) showing distances between buildings (existing and planned), and side, back and front lot lines. Show driveways, wet lands, streams, lakes, woods, easements, well head, and septic drain field. Show length and width dimensions of parcel and label with N, S, E, W. For new construction, an approved copy of the well and septic permits						
must be included. A driveway permit is needed if no dwelling exists. Depending on location of property, DNR and Soil Erosion Control permits may also be needed.						
I/We attest that the above information is ordinances and regulations of Holton Tov	s true and accurate	•		lge. We agree to comply with all		
Owner(s) Signature	Printed Name			Date		
(If your request is	denied, you have s	ixty days in which to a	appeal the	e decision.)		
Office Use:						
Project is: Approved Denied and/or Referred		īo:		PAID		
				Chk. # Amt.		
Zoning Administrator's Signature		Date		Date		
Copies to: Office Bldg. Insp	_ Plan. Comm	_ Assessor Othe	er	(Over) Page 1		

SUPPLEMENTAL INFORMATION

1. Holton Township Zoning Administrator: Todd Conzemius: toddconzemius@gmail.com or 231-286-3820

2. Driveway Permit

For driveway approach permits, apply in person at the Muskegon County Road Commission: 7700 E. Apple Avenue, Muskegon, MI 49442 or phone (231) 788-2381

3. Septic and Well Permits

Apply at the Environmental Health Department: 209 E. Apple Avenue, Muskegon, MI 49442 or phone (231) 724-6208

4. Soil Erosion Control Determination

This step is necessary if proposed construction is within 500 feet of a lake, stream, or other body of water feeding the same; or if construction will require more than one acre of land. Call the Muskegon County Department of Public Works at (231) 724-6411

5. Holton Township Inspectors

a. Building Inspector: Duke Schropp, (231) 206-3905
b. Electrical Inspector: Jeff Johnson, (231) 855-0770
c. Mechanical Inspector: Jim Hoppus, (231) 780-7414
d. Plumbing Inspector: Jim Hoppus, (231) 780-7414

SPACE FOR FURTHER INSTRUCTIONS FROM ZONING ADMINISTRATOR, IF APPLICABLE:

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